



Detailed planning of work package 2:

No.	Which individual steps are necessary to carry out the work package?	Who?	date
1	Start today by establishing a basic structure and creating the questions	all	28.11.23
2	Set a date when further questions will be sent to our partner VMU	All; VMU	Until 11.12.23
3	The partner VMU compiles a draft questionnaire in English (word document)	VMU	11.12 – 20.12.23
4	The questionnaire is sent to all partners for checking	all	20.12.-10.01.
5	The partners can make changes or give the "green light"	all	11.01.-16.01.
	Virtual Meeting	VMU and EUGES	19.01
6	The questions are translated into the respective national languages (word-document).	all	19.01. – 26.01
7	The translated questionnaire is sent to the partner VMU.	All; VMU	26.01
8	The partner VMU creates the country-specific online-questionnaires	VMU	26.01 - 02.02.
9	The partners carry out the empirical investigation in their countries.	all	2.2. – 23.02
10	The results are collected and processed by the partner VMU.	VMU	23.02.-08.03.
11	VMU sends the processed results to the associated partner AKBK.	VMU; AKBK	08.03

Funded by the European Union. Views and opinions expressed are however those of the author(s) only and do not necessarily reflect those of the European Union or the European Education and Culture Executive Agency (EACEA). Neither the European Union nor EACEA can be held responsible for them.

This work is licensed under a [Creative Commons Attribution-ShareAlike 4.0 International License](https://creativecommons.org/licenses/by-sa/4.0/).





12	AKBK validates the competence matrix and sends it to VMU	AKBK; VMU	11.03.24 – 15.03.24
13	Results are sent to all partners and evaluated (understanding of the Matrix is checked). Maybe next meeting	VMU; all	15.03.24 – Next WP
14	Understanding of the Matrix is checked externally (selected external partners in the countries). Maybe next meeting.	all	01.03. – 25.3. Next WP
15	A commented evaluation on the use of the project results of work package 2	AKBK; VMU	15.04.24
16	Translation ES, GER, FI, IT		In between
17	Results will be published on the project website	EUGES	22.3.24