



**TRAECE - Training, Networking and Mobility in Early Childhood Education and Care
ERASMUS+- Projectno: 2018-1-DE02-KA202-005019**

**Requirements for Early Childhood and Care (ECEC) institutions while implementing internships - German perspective –
Proposal for Practical Use
Date: 25th June 2020**

Practical recommendation for dealing with the list of requirements:

Background

Cross-border mobility in the ECEC sector is quite difficult. The training for ECEC teachers varies broadly, their job description in different countries, too. Qualifications are far from being mutually recognized.

The objectives of this project are to improve the quality and recognition of learning experience in internships abroad during the training of ECEC professionals and to facilitate the mutual understanding on the competences needed in ECEC and thus open cross-border labour mobility. We want to develop and adapt useful tools with a systematic practical dimension. For the mutual recognition of trainings and training units, especially in long-term internships it is very important to compare the different national requirements for Early Childhood and Care (ECEC) institutions while implementing internships. The comparison of different dimensions of these requirements and their naming and connected to this the fulfillment of national requirements secure a mutual recognition of trainings or training units in the sending countries.

In the following we provide a condensed version (5 inspection points) of requirements for Early Childhood and Care (ECEC) institutions while implementing internships from a German perspective.

Proposed Work Plan:

1. We kindly ask all partner institutions to provide a feedback which inspection points are also guaranteed in this institution. Therefore we offer an extended column for feedback in the end of this document.

If the partner institution is not an ECEC institution, we kindly ask to use the existing contacts to ask an ECEC institution as an example for this country/region.

2. We kindly ask partners to develop an own list of requirements for ECEC institutions while implementing internships from their national perspective.

If the partner institution is not an ECEC institution, we kindly ask to use the existing contacts to ask an ECEC institution as an example for this country/region.

3. Optional: We developed a detailed table of requirements for Germany (16 test points). We also developed a document that provides a detailed list of legal sources concerning the 16 test points. Both documents are in DE. Of course we are able to provide these documents to everybody who asked for it.

Partner information: We are going to send you an additional document in which we explain how we developed the detailed list. If you are willing we will support you also by developing a detailed list.

Aims of the process of comparing requirements for ECEC institutions

1. We are able to provide a list of requirements for ECEC institutions in every partner country (and beyond by extending the network)

2. We are able to provide an overview per country in how far national requirements for ECEC institutions of the sending country are fulfilled by the host partner. First for the project partner countries, later for more countries.

3. The results of the process of mutual recognition of trainings or training units based on this process can be signed as a separate document or as part of the Memorandum of Understandings and serve as a basis for a possible recognition of the respective internship. With the feedback of the project partners we will be able to provide an overview of European requirements for ECEC institutions.

4. In general we are able to provide examples, tools and procedures for the mutual recognition of training and training parts. As resource one may use our examples or follow the process we all will go now. That will deeply facilitate the selection of practical training institutions and the mutual recognition of practical training parts.

It will probably not possible to fulfill all requirements for every country and they will be different. However we will provide an overview that might be a discussion base for recognitions and a development tool for institution development.

Requirements for Early Childhood and Care institutions while implementing internships German perspective

	Topic	Content/Verification	Responsibility
1	Suitability of the institution as a recognised socio-pedagogical institution	Suitability of the institution	Provider (city, municipality, etc.) and responsible supervisory body
2	Qualified person	<ul style="list-style-type: none"> - Proof of qualification (at least EQF 6) - Proof of at least 2 years of professional experience - Proof of competence and experience in practical instruction (support for pedagogical processes and ability to assess) 	Confirmation by employer/institution management
3	Institution management	<ul style="list-style-type: none"> - Ensuring professional guidance (time budget, training for guidance and assurance, trainee does not replace a specialist) 	Confirmation by employer/institution management
4	Institution management	<ul style="list-style-type: none"> - Coordination of the requirements for the practical tasks (for shorter stays of up to 3 months) - Preparation of an individual training plan with reference to the specific task and, if necessary, to the practical examination during the work placement (for longer stays: from 3 months) 	Confirmation by employer/institution management
5	Institution management	<ul style="list-style-type: none"> - Arrangements enabling participation in practical training in sending school (if this takes place during internship period; possibly Skype, blog, etc.) - Ensuring regular feedback on the level of performance and communication with the responsible teacher of the sending institution - Commitment that the commonly agreed competences can be further developed during the internship. - Arrangements for ensuring that the sending institution provides support (visits on site, Skype, videography, etc.) 	Confirmation by employer/institution management

**Country Feedback concerning Requirements for Early Childhood and Care institutions while implementing internships
German perspective**

Country: Estonia Institution: Municipal kindergartens MLA Viimsi Lasteaiad

Responsible
Person: Maie Roos Position in institution: Headmaster

City/Date Haabneeme, 20.04.2021

	Topic	Content/Verification	Responsibility	Topic fulfilled
1	Suitability of the institution as a recognised socio-pedagogical institution	Suitability of the institution	Provider (city, municipality, etc.) and responsible supervisory body	✓
2	Qualified person	- Proof of qualification (at least EQF 6) - Proof of at least 2 years of professional experience - Proof of competence and experience in practical instruction (support for pedagogical processes and ability to assess)	Confirmation by employer/institution management	✓
3	Institution management	- Ensuring professional guidance (time budget, training for guidance	Confirmation by employer/institution management	✓

		and assurance, trainee does not replace a specialist)		
4	Institution management	<ul style="list-style-type: none"> - Coordination of the requirements for the practical tasks (for shorter stays of up to 3 months) - Preparation of an individual training plan with reference to the specific task and, if necessary, to the practical examination during the work placement (for longer stays: from 3 months) 	Confirmation by employer/institution management	Y
5	Institution management	<ul style="list-style-type: none"> - Arrangements enabling participation in practical training in sending school (if this takes place during internship period; possibly Skype, blog, etc.) - Ensuring regular feedback on the level of performance and communication with the responsible teacher of the sending institution - Commitment that the commonly agreed competences can be further developed during the internship. - Arrangements for ensuring that the sending institution provides support (visits on site, Skype, videography, etc.) 	Confirmation by employer/institution management	Y

We assess the internship according to requirements of sending institution.

In our institution everyday activities are based on curricula, also on periodic plans of kindergarten and each group. Students hosted by our institution should adapt to group's daily activities. During the practice period we integrate the student into pedagogical activities of the group and the whole kindergarten.

For student assessment the most common methods are observation, group /individual discussions, involvement into planning pedagogical activities and analyzing planning/ bringing activities to life. We are opened to use different assessment methods and communication platforms. In case of international internship the language barrier might cause some difficulties in communication and involvement into kindergarten activities. That aspect might influence the achievement of aims of practice period and assessment process.



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